Fast & Easy Testing:
SRS Guide for Employer Supervised Self Swab (ESSS) using Antigen Rapid Tests (ART kits)

Updated 26 Aug 2021

Who is this guide for?

Company Admin
(Refer Pg 3 - 23)

- Have an SRS account
- Main Role: Maintain the list of swab supervisors in SRS

Swab Supervisor
(Refer Pg 24 – 36)

- Employee of the company
- Has attended HMI's 4-hrs swab supervisory training.
- Main role:
  - Supervise employees in performing a self-test every 2 weeks or as required by sector lead
  - Record employees' results in SRS

Employees/ Workers
(Refer Pg 37 – 46)

- Do an FET self-test every 2 weeks, under the supervision of the swab supervisor

Company Admin

Overview of Workflow

Upload Results via SRS V1

2a Uploading of Results through Nominal Roll excel template

1 Login to SRS portal

2b Insert details of your swab supervisors into SRS

Upload Results via SRS V2

3b Find your **company-specific SRS results submission link** and share it with your company's swab supervisors

4 Accessing FET Reports

1 Logging into SRS Portal

1. Login to SRS portal

2. Change password, forget password

Login to SRS Portal (https://swab.hpb.gov.sg/ext/)
using your registered email account

Use Desktop/Laptop and IE Edge

1. Your sector lead will create your SRS account
2. Access site at https://swab.hpb.gov.sg/ext/
3. For first time users, retrieve your password from your registered email address[1]

3. After entering email address and password, a 6-digit One-Time-Pin will be sent to your registered mobile number.[2]

Welcome to Swab Registration System (For Employers)

Health Promotion Board

Swab Registration System
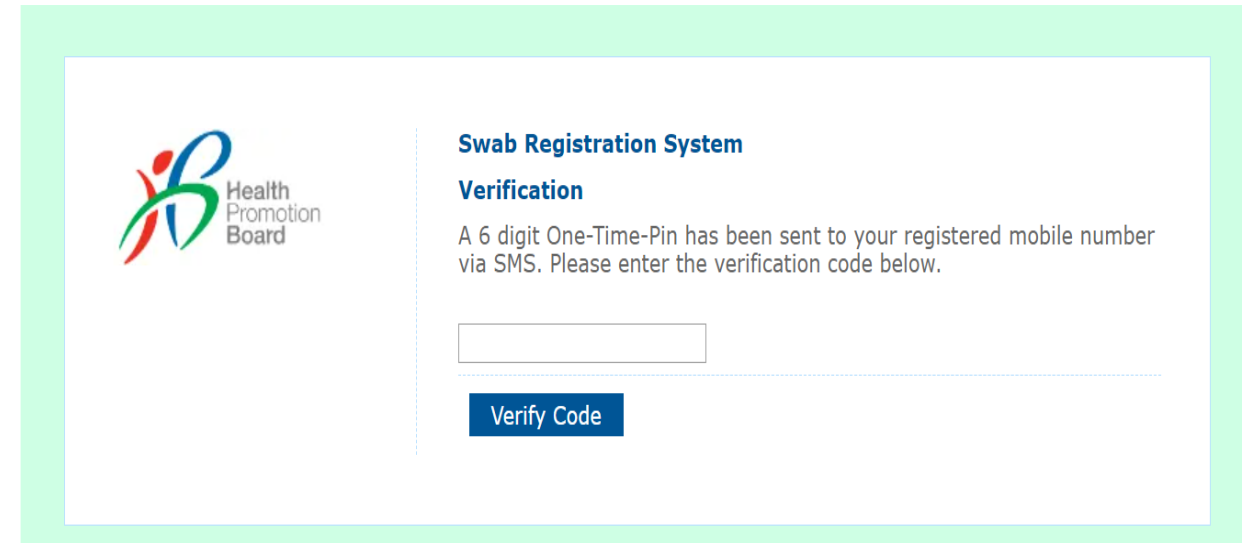
If you are not an authorized user, please quit now.

Email :

Password :

Login

Forget password?

Having trouble logging in?
Contact us at AskSRS@hpb.gov.sg

For more Information on RRT, please click HERE

Health Promotion Board

Swab Registration System

Verification

A 6 digit One-Time-Pin has been sent to your registered mobile number via SMS. Please enter the verification code below.

Verify Code

[1]Please check your junk folder if email cannot be found in your inbox.
[2] If you do not receive your OTP despite multiple tries, it is likely that your registered mobile is incorrect. Please contact your sector lead(s) to check and amend.

You will be prompted to change your password
if you are logging in for the first time

Use Desktop/Laptop and IE Edge

1. Click **Change Password** on the top right corner
2. Enter your old and new password. Click **Save**.

Swab Registration System

User: RL

Change Password | Logout

Change Password

* Fields marked with an asterisk are mandatory.

Password Information

Old Password : *

New Password : *

Confirm New Password : *

Save   Clear

If you forget your password, click on "Forget password?" to get another one

Use Desktop/Laptop and IE Edge

1. Click **Forget password?** on the main page
2. Enter your registered email address and verification code. Click **Send**.
3. A new password will be sent to your registered email address[1].

[1]Please check your junk folder if email cannot be found in your inbox.

2a Uploading of ART Results through Nominal Roll excel template

Go to "COVID-19 Testing" to upload FET Results

Use Desktop/Laptop and IE Edge

Swab Registration System

Reports | Staff Management | COVID-19 Testing |

ART Result Upload

⦿ Upload by PII   ◯ Upload by UEN

Upload ART Result by PII (sample: UploadARTResultbyPIISample) : *
Maximum File Upload Size : 5 MB

Choose File | No file chosen
Uploaded filename: UploadARTResultbyPIISample.xlsx

Upload Close

Notes:
1. This function is used for uploading ART result.

Log : [6/15/2021 11:46:18 AM] start processing SAArt validation
[6/15/2021 11:46:18 AM] validate SAArt completed
ART Result File Upload Accepted, start processing.

1. Click **COVID-19 Testing to Upload ART Results.**
2. Download the sample **UploadARTResultbyPIISample.xtsx file**.
3. You will need to fill up the details and results of your employees into the sample excel template.
4. Once done, click **Choose File**. Select your saved file and click **Upload**.
5. You will see a prompt if the file has been successfully uploaded.

- Should there be any error in the uploaded excel file, there will be error messages indicating the row and the error encountered to the uploaded file.
- Correct the mistakes and re-upload the whole file.

e.g.

Processing Infomation

Row 2: Identity No. - NRIC Format is wrong
Row 3: Contact No. - should contain only numbers

⊘ **Do not change the name of the tab, add or remove columns in the excel template.** Otherwise, an error will be encountered.

Ensure all mandatory fields are filled accordingly

Use Desktop/Laptop and IE Edge

Sample PII Template for upload

Identification Number *	ID Type *	Country of Issue *	Full Name (as in ID) *	Date of Birth (YYYYMMDD)*	Gender (M/F) *	Nationality *	Contact No *	Postal Code *	Street Name *	Level No	Unit No
S1234567D	NRIC	Singapore	John Tan	19880101	M	Singaporean	91234567	123456	Sesame Street	02	02

ID
- **Character Limit:** 9
- NRIC/FIN preferred for case management
- For those without NRIC/FIN, passport number is acceptable.

Full Name
- Pls ensure no special characters in name (i.e. ')

DOB
- **Character Limit: 8**
- Pls check to remove all spacing

Contact Number
- Singapore numbers only
- Mobile preferred, otherwise no SMS notification

Address
- Required for conveyancing if individual tested C+.
- To insert **place of residence in Singapore** (i.e. no foreign address)

Date of Test (YYYYMMDD) *	Time of Test (24hr Format HH:mm) *	Test Brand*	Test Type*	Test Result*	Reason for Test*	For Official Use Only Remarks	For Official Use Only Use Case
202100531	09:00	BD Veritor	ART	Positive	Supervised Self-administered		

Date of Test
- **Character Limit: 8**
- Pls check to remove all spacing

Time of Test
- For individuals requiring a repeat tests (invalid results), pls ensure the date & time of tests are **DIFFERENT** for both rows

Use Drop-Down Menu

Free Text Fields.
Sector Leads (SLs) can instruct companies to fill-in info e.g. test venue/ use case (Whatever is useful for SLs to filter and track utilisation)

Please check the report emailed to you for the status of the uploaded result

6. An email report with the status of the upload will be sent to your registered email. Check if results have been uploaded successfully.

Swab Registration System (SRS) [UAT] : Confirmation of upload ART result summary Inbox ×

Here is your file processed summary attached for the uploaded file: ARTResultUpload_Processed_Summary_07Jun21_230212_502

ARTResultUpload_...
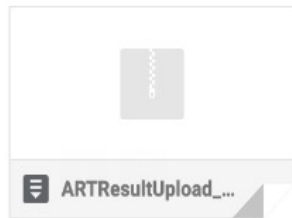
	A	B	C	D	E	F	G	H
1	Identification No.	Processed Result						
2	S****567D	OK						
3								
4								
5								

E7

Please check that processed result is "OK"

2b Insert details of your swab supervisors

2 methods to add swab supervisors' details

1. Add individuals one by one

2. Add multiple individuals concurrently

Go to "Staff Management" to view the list of swab supervisors registered in SRS

Use Desktop/Laptop and IE Edge

Click **Staff Management** to view your company's list of swab supervisors registered in SRS, as well as to add/remove swab supervisors.

Swab Registration System
Health Promotion Board

User: User
Help | Update Profile Detail | Change Password | Logout

Staff Management | COVID-19 Testing   Staff Management | Server Name : vmuatsrsapp1

Staff Management

Note:
Workers who are on Quarantine Order (QO) or Stay Home Notice (SHN) should not attend the rostered routine test (RRT) during the QO/SHN period; they should resume attending the RRT after the QO/SHN period.
If your foreign worker's information cannot be found below, it is likely due to one or more of the following reasons:
   1. The worker had contracted COVID-19 within the past 180 days and is either in recovery or recovered
   2. The worker's work pass has expired or been cancelled
If your foreign worker fulfils any of the above conditions, his information will not be included in the Swab Registration System and he should not be registered for testing.
Your company is allow to book a maximum of 22 staffs for each screening date

Appt Status : [All ▼]

Click these buttons to add swab supervisors to SRS

Add New Staff (Single) | **Add New Staff (Bulk)**

[200 ▼] per page   ◄◄ ◄ Page 1 of 1 ► ►►

☐	ID No. ↑	Name ↑	Source	Dorm/Non-Dorm	Swab Eligibility	Swab Resume Date	Swab Cycle	Vaccination Status ❓	Vaccination Effective Date ❓	Site Of Appt	Appt Date & Time	Appt Status	Creation Date ↑	Update Date ↑	Actions
	S1234567A														

If your swab supervisors have any changes in their details, you may click on their NRIC to edit.

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Click "Add New Staff (Single)" to add swab supervisors one by one

Use Desktop/Laptop and IE Edge

1. Click **Add New Staff (Single)**
2. Fill in details and click **Save**.

Details of swab supervisors must be uploaded into SRS for ESSS. Otherwise, they will not be able to submit results via the company-specific SRS results submission link.

CLOSE

Identification No. : *   S1234567T

Full Name : *   JOHN DOE

Date of Birth (YYYYMMDD) : *   YYYYMMDD

Gender : *   ● Male   ○ Female

Nationality : *   SINGAPOREAN

Residential Postal Code : *   168937

Residential Street Name : *   3 Second Hospital Ave

Residential Level & Unit No :   # 03 - 1234
(leave blank for landed address)

Contact No (Mobile preferred) : *   88888888

Save

Some common error messages you may encounter

Error

Duplicated identification number exist in the system

OK
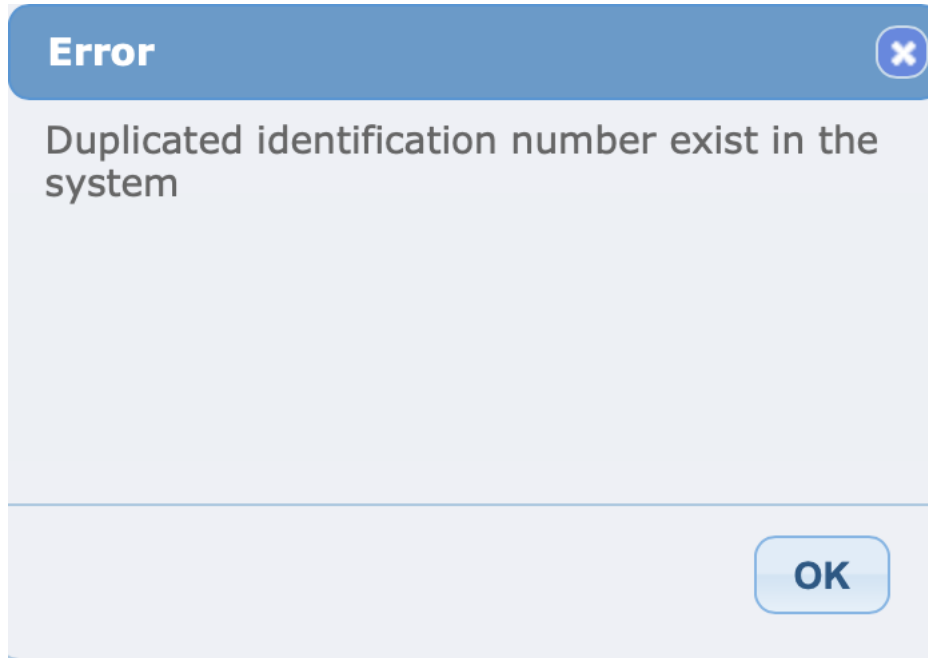
❌ Individual has already been registered as a swab supervisor of your company in SRS.

No further actions required.

Error

The provided identification number is already associated with MOM

OK
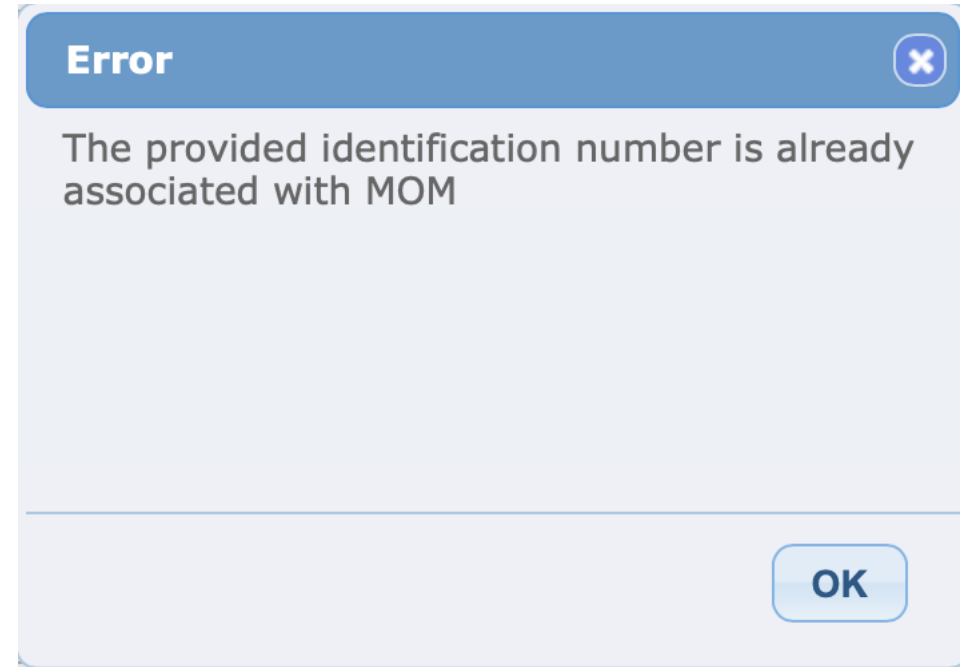
❌ Individual is currently registered as an employee of another company in SRS.

Please inform your employee to contact their former company to remove their details from SRS. You may subsequently add their details.

You can also add multiple swab supervisors into SRS at once.
Click on "Add New Staff (Bulk)"

Use Desktop/Laptop and IE Edge

1. Click **Add New Staff (Bulk)**
2. Download the sample **.xtsx file** to fill up the details
3. You will need to fill up the details of your employees into the sample excel template

Details of swab supervisors must be uploaded into SRS for ESSS. Otherwise, they will not be able to submit results via the company-specific SRS results submission link.

Sample Template to add employees

Identification Number *	Full Name (as in ID) *	Date of Birth (YYYYMMDD)*	Gender (M/F) *	Nationality *	Contact No *	Postal Code *	Street Name *	Level No	Unit No
S1234567D	John Tan	19880101	M	Singaporean	91234567	123456	Sesame Street	02	02

ID
- **Character Limit:** 9
- NRIC/FIN preferred for case management and linkage to HealthHub etc

Full Name
- Pls ensure no special characters in name (i.e. ')

DOB
- **Character Limit: 8**
- Pls check to remove all spacing

Contact Number
- Singapore numbers only
- Mobile preferred, otherwise no SMS notification

Address
- Mandatory field

Postal Code
- **Strictly 6 characters**
- For postal code that begins with 0, pls add a ' to prevent excel auto correction. E.g. Key in **012345** as **'012345**

You can also add multiple swab supervisors into SRS at once.
Click on"Add New Staff (Bulk)"

Use Desktop/Laptop and IE Edge

4. Once completed, click **Choose File**. Select your saved file and click **Upload**.
   - If your file was not uploaded successfully, correct the errors and try again. Refer to step 3 on how the template should be filled.

File uploaded successfully

Your file is uploaded successfully. The processed file will be emailed to you after processing completes.

You may navigate away from this page

OK

Bulk Creation of Staff

Upload Staff (sample: xlsx) : *   Choose File   No file chosen
Maximum File Upload Size : 30 MB   Uploaded filename: BulkCompanyStaffSample.xlsx

Log :   [7/18/2021 4:23:11 PM] Start validating bulk company staff creation
        [7/18/2021 4:23:11 PM] ERROR,ROW 2: NRIC/FIN: ███████inserted is not valid
        [7/18/2021 4:23:11 PM] Failed to process bulk company staff creation. Please check error list.

5. SRS will send the results of the processed file to your email. Pls check that the records were successfully uploaded (i.e. "Success" in status column).

Status	Remarks
Success	

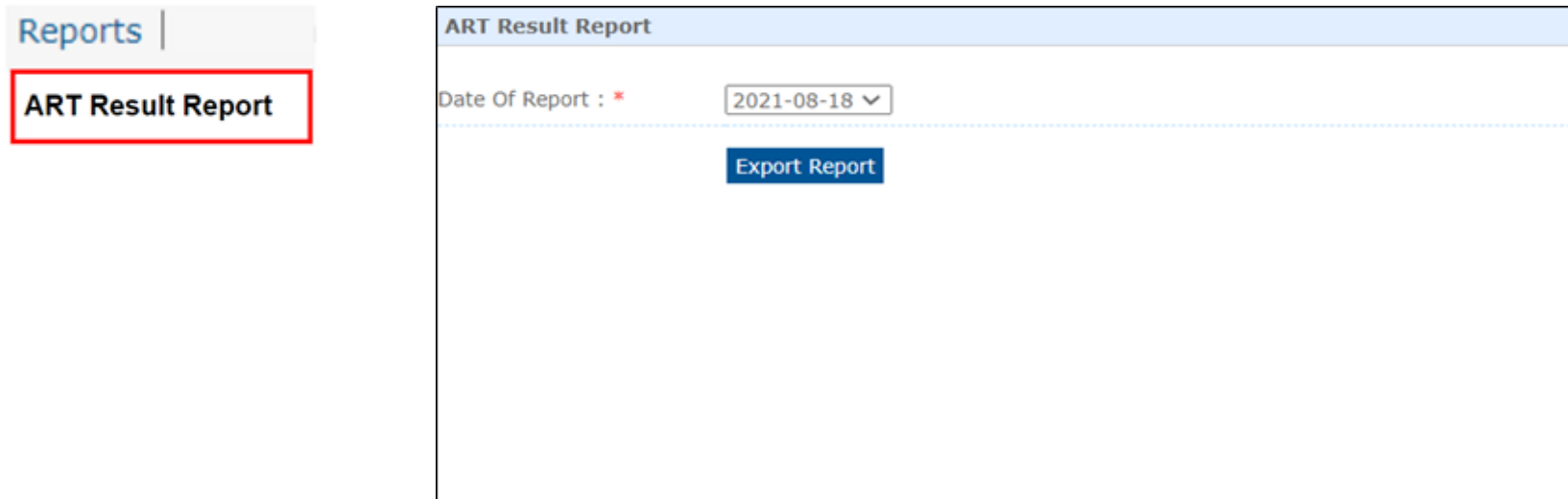| Status	Remarks
Fail	The provided identification number is already associated with another company, please contact your sector lead

*Check the remarks for reasons on failed upload. Refer to Page 16 on the next steps.

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3 Find your company-specific SRS results submission link

Find your company-specific SRS results submission link

Use Desktop/Laptop and IE Edge

Company-specific SRS results submission Link (for ESSS):
- Specific to each company (based on UEN number).
- Can only be used by Swab Supervisors whose details have been uploaded into SRS (refer to Step 2).
- **This link should be shared with individuals performing the role of Swab Supervisors only (i.e. completed 4 hours virtual training by HMI). <u>Do not circulate</u> the link to company employees not performing the role of Swab Supervisors**.

1. Click on **COVID-19 Testing > ART Link(s)**

*This is your company-specific SRS results submission link. Share this with your swab supervisors, so they may upload employees' results.

Tip: For easy sharing, you may wish to use a URL shortener to create a shortened link.

4 Accessing FET Reports

Company Admins will have access to FET results of employees

1. Click on **Reports > ART Result Report**
2. Click **"Export Report"** to download the report

Reports |

ART Result Report

ART Result Report

Date Of Report : *   2021-08-18 ⌄
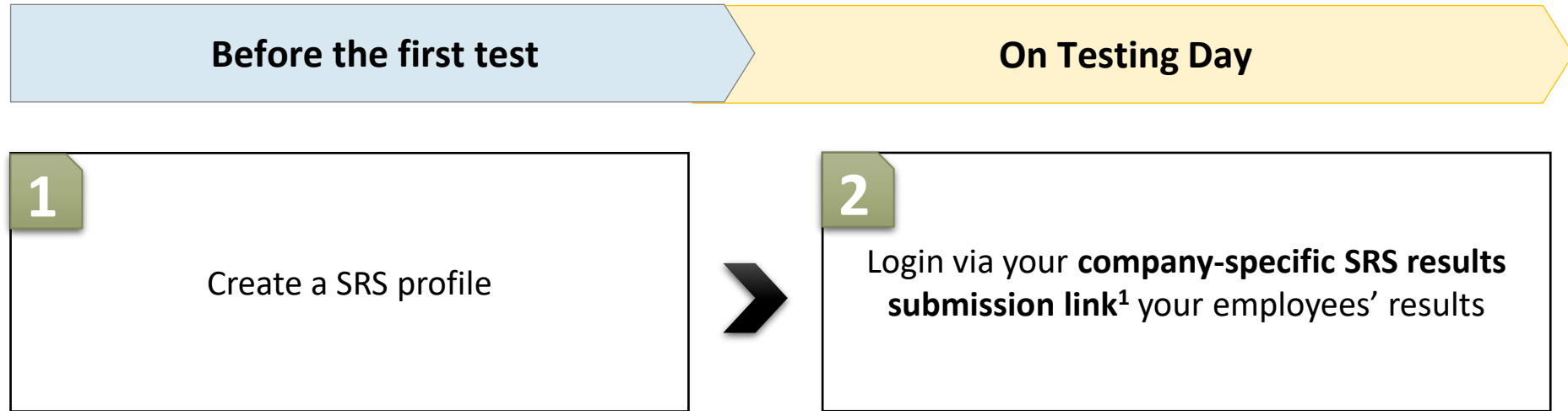
Export Report

Please check with your sector lead if you don't have access to this ART Result Report.

- Reports will be generated on a real-time basis.
- Reports will be available up to the past 30 days (inclusive of today).

Swab Supervisor

Overview of Workflow

Before the first test	On Testing Day

1

Create a SRS profile

2

Login via your **company-specific SRS results submission link**[1] your employees' results

[1] *Approach your Company Admin for your company-specific SRS results submission link*

1 Create an SRSv2 profile

Supervisors and Employees will need to create a profile on SRS

📱 Use mobile phone and Chrome/Safari

First Time Login

1. Access site at http://go.gov.sg/srs-profile **(this link is only for profile creation)**

2. Key in your ID Type, ID Number and Mobile Number. Click **Send OTP**.

3. A 5-digit One-Time-Pin will be sent to your mobile number. Key in the One-Time-Pin and click **Verify**.

Note: Your ID and mobile number will be your login information the next time you enter the portal.

COVID-19 SELF TESTING PORTAL

ID Type

NRIC ⌄

ID

S1234567U

Mobile Number
Enter mobile number to receieve an OTP code for login

91234567 | SEND OTP

✓ OTP sent to 91234567

OTP

89372

VERIFY

Key in the required information to create your profile

Use mobile phone and Chrome/Safari

4. You will be required to profile your personal details the **first time** you enter the portal.
5. Fill in all details and click on the consent checkbox or message to consent HPB's use of personal data. Then click **Update.**

Your Profile ≡

Full Name *

ID Type *
NRIC

ID Number *
S1234567U

These fields are your login ID, and hence cannot be edited.

Country of Issue *
SINGAPORE

Date of Birth *

Gender *
○ MALE ○ FEMALE

Mobile Number *
91234567

Nationality *
SINGAPOREAN ⌄

Postal Code *

Block/Street Name *

Building/ House Name (if applicable)

Unit Number (if applicable)
-

✔ I consent to allow the Health Promotion Board to use my personal data as detailed in the **Privacy Statement**

UPDATE

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Employees will need to show their QR code to the Swab Supervisors during their FET

Use mobile phone and Chrome/Safari

6. Your personalised QR code will be generated. It will be displayed below the update button.
   - Please show this to the swab supervisor during your FET test day, so they may help you upload your test results.
   - If you do not have mobile data, you may wish to save a copy of the QR code onto your mobile phone. Do not share your QR code with anyone else except for FET testing.

UPDATE

Show this QR Code to identify yourself for Covid-19 Testing

2 Upload FET results via your company-specific SRS results submission link

Login via your company-specific SRS results submission link to submit results.

Use mobile phone and Chrome/Safari

COVID-19 SELF TESTING PORTAL

ID Type

NRIC

ID

S1234567U

Mobile Number

Enter mobile number to receieve an OTP code for login

91234567 | SEND OTP

✓ OTP sent to 91234567

OTP

89372

VERIFY

1. Access the site using your **company-specific SRS results submission link.**
   - Approach your Company Admin if you do not have this link

2. Key in your ID Type, ID Number and Mobile Number (same as what you have keyed previously). Click **Send OTP**.

3. A 5-digit One-Time-Pin will be sent to your mobile number. Key in the One-Time-Pin and click **Verify**.

4. Click the ≡ icon at the top right corner, and click **+ ADD ART**

🦁 A Singapore Government Agency Website

Your Profile ≡

+ ADD ART

⤷ LOGOUT

<u>Note</u>: If you receive an error message, please approach your Company Admin to check that your details have been uploaded into SRS.

Alert ⊗

Unauthorized.

⊗

OK

30

Scan your employee / client's QR codes to verify their details

📱 Use mobile phone and Chrome/Safari

5. The Add Test Results page will appear.
6. Select Test Kit Brand from the drop down menu.
7. Click **Scan QR Code,** and scan client's personalised QR code (ref. Section I).
   - Ensure your preferred internet browser is allowed to use your device's camera.
     Instructions: Safari (iPhone), Google Chrome (Android & iPhone)

Register the employee / client by saving the profile after necessary verifications

📱 Use mobile phone and Chrome/Safari

Test Reason:

SUPERVISED ART

8. If Client's QR code was successfully scanned, you will be able to see client's details.

9. Verify if client's name, NRIC and mobile number is correct
   - Note: Clients will receive a SMS with their results on their registered mobile number.

10. Press "Save" after the client performs his self swab to register client.

11. The ART kit should be labelled with client's details. You may identify each kit through their Name, Initials or last 4 digits of NRIC

Auto-filled by system

Full Name *

Harmen Porter

NRIC/ FIN *

S9384752T

Mobile Number

91234567

Registration Date/ Time

2021-06-07 14:54

Save

Cancel

Submit Test Results only after 15 minutes

12. When the test result is ready, click on the client's record from the **Submit Test Results** section to submit the test result from the client.

Results to be read after 15min.
Please refer to your test kit for specifics on timing and on how to interpret the results

Submit Test Results

PENDING RESULT
Full Name: Harmen Porter, XXXXX752T
Registration Date/ Time:
2021-06-07 14:54

PENDING RESULT
Full Name: Carrie Lee, XXXXX111A
Registration Date/ Time:
2021-06-07 14:20

PENDING RESULT
Full Name: Ng Siu Man, XXXXX431F
Registration Date/ Time:
2021-06-07 14:30

Full Name

Harmen Porter

NRIC/ FIN

S9384752T

Mobile Number

91234567

Registration Date/ Time

2021-06-07 14:54

Test Result *
Click/ Tap on the following images to select a test result. Selected result will be highlighted in blue

NEGATIVE
COVID-19 Ag
"C" Control Line - - - - - C
"T" Test Line - - - - - T

INVALID
COVID-19 Ag / COVID-19 Ag / COVID-19 Ag
"C" Control Line
"T" Test Line

POSITIVE
COVID-19 Ag / COVID-19 Ag
"C" Control Line - - - C
"T" Test Line - - - T

Remarks
Some remarks here

Remarks
Some remarks here

Remarks
Some remarks here

13. Select the accurate test result
   • Scroll horizontally or click on the arrows, to view all test results available
   • Each test result is color coded for easy identification

14. Enter remarks (if any) for company specific tagging
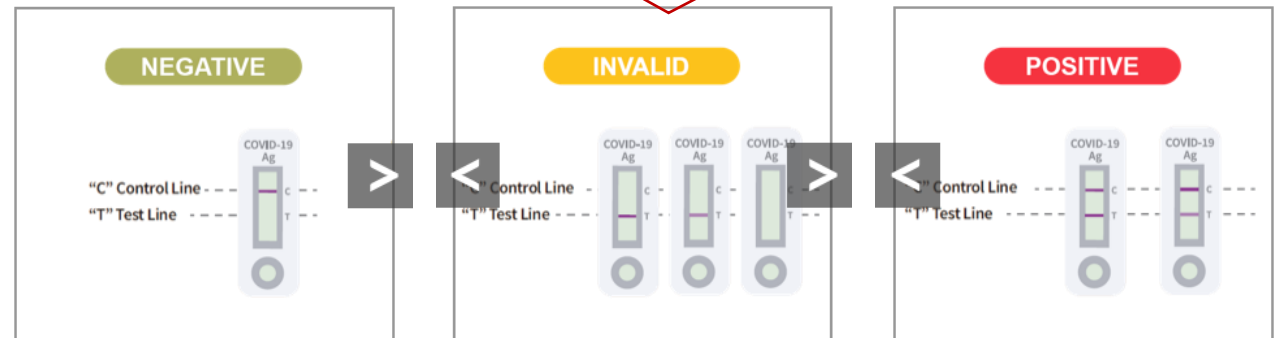
33

Double check all details and results are correct before submitting

15. A confirmation message will pop up. Confirm that client details and test results are correct. Click **confirm**.
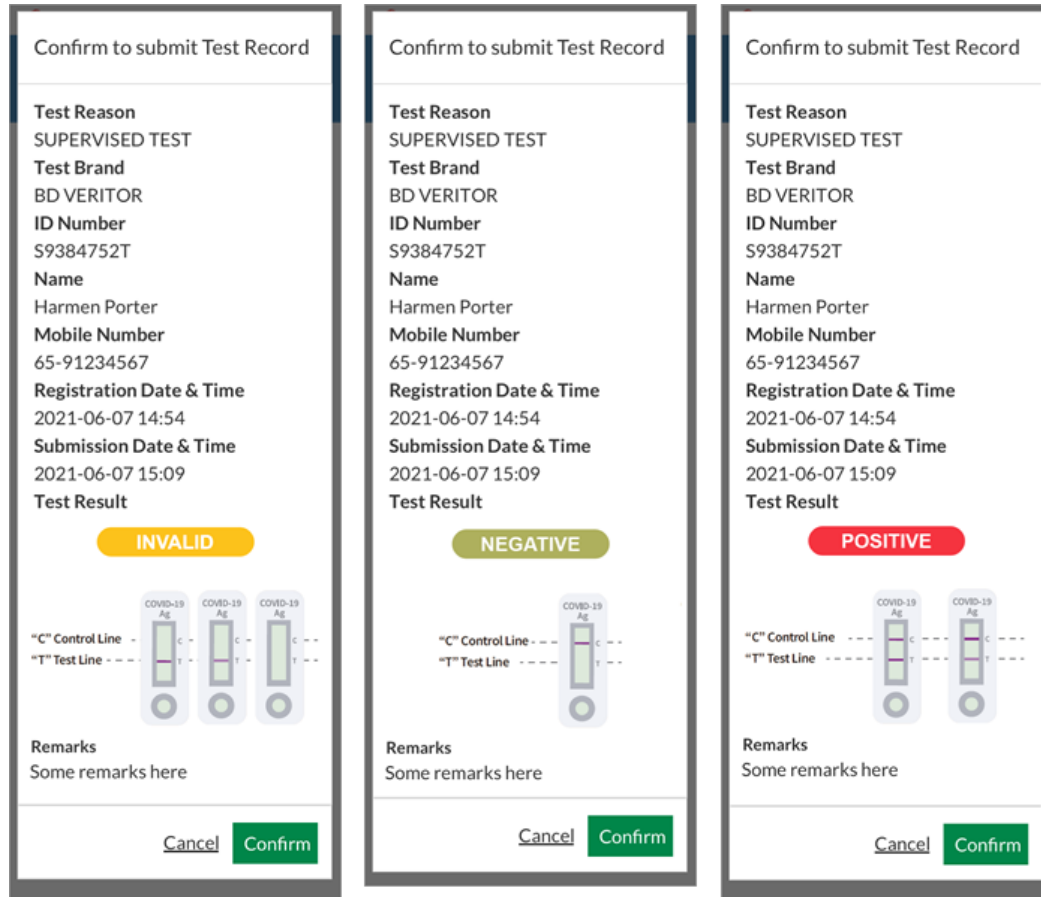
16. A success message will appear upon submission. Client will also receive an SMS with their results (ref. Page 36).

Confirm to submit Test Record

Test Reason
SUPERVISED TEST
Test Brand
BD VERITOR
ID Number
S9384752T
Name
Harmen Porter
Mobile Number
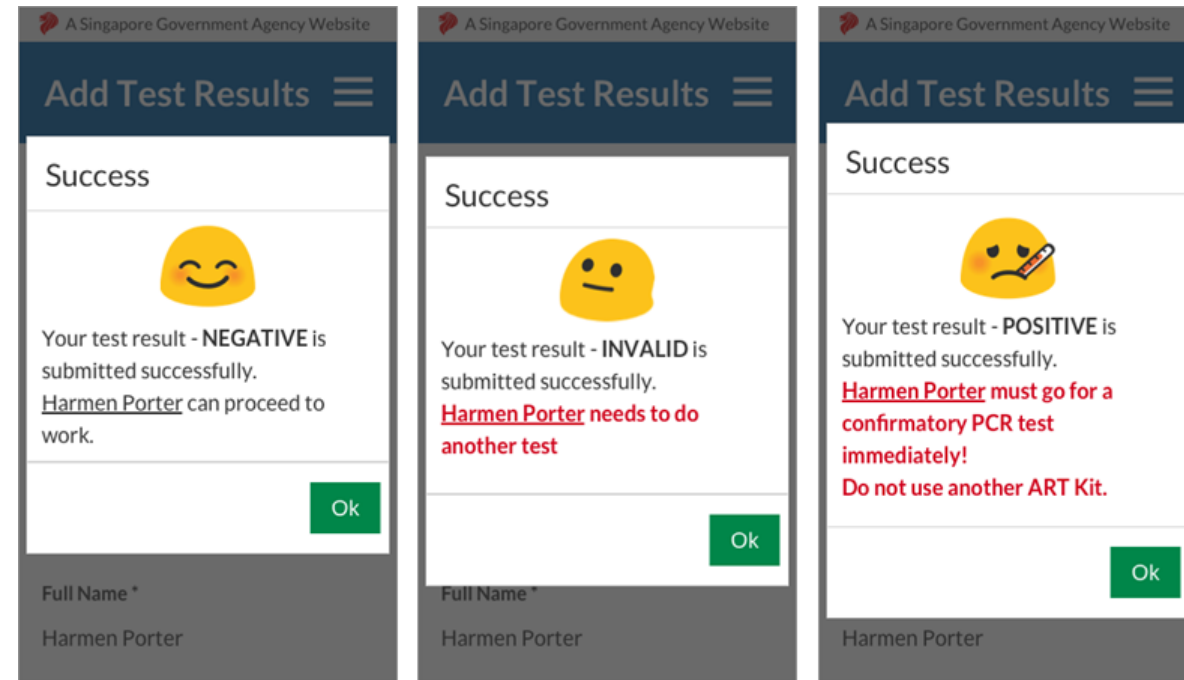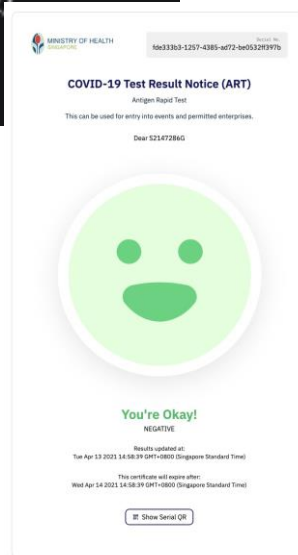65-91234567
Registration Date & Time
2021-06-07 14:54
Submission Date & Time
2021-06-07 15:09
Test Result

INVALID

"C" Control Line
"T" Test Line

Remarks
Some remarks here

Cancel   Confirm

Confirm to submit Test Record

Test Reason
SUPERVISED TEST
Test Brand
BD VERITOR
ID Number
S9384752T
Name
Harmen Porter
Mobile Number
65-91234567
Registration Date & Time
2021-06-07 14:54
Submission Date & Time
2021-06-07 15:09
Test Result

NEGATIVE

"C" Control Line
"T" Test Line

Remarks
Some remarks here

Cancel   Confirm

Confirm to submit Test Record

Test Reason
SUPERVISED TEST
Test Brand
BD VERITOR
ID Number
S9384752T
Name
Harmen Porter
Mobile Number
65-91234567
Registration Date & Time
2021-06-07 14:54
Submission Date & Time
2021-06-07 15:09
Test Result

POSITIVE

"C" Control Line
"T" Test Line

Remarks
Some remarks here

Cancel   Confirm

A Singapore Government Agency Website

Add Test Results

Success

Your test result - NEGATIVE is submitted successfully. Harmen Porter can proceed to work.

Ok

Full Name *

Harmen Porter

A Singapore Government Agency Website

Add Test Results

Success

Your test result - INVALID is submitted successfully. Harmen Porter needs to do another test

Ok

Full Name *

Harmen Porter

A Singapore Government Agency Website

Add Test Results

Success

Your test result - POSITIVE is submitted successfully. Harmen Porter must go for a confirmatory PCR test immediately! Do not use another ART Kit.

Ok

Harmen Porter

Employees will receive an SMS once their test results have been successfully uploaded

Sample Messages:

Dear F****289U, your ART result is NEGATIVE for the test performed on 27-Jun (Sun) 23:15 PM.
Result Link:
(https://checker-staging.covid-ops.gov.sg/?serial_no=7ebd241c-0edd-401a-8d6b-07429a7629d0)
This result is uploaded by (BULKHEAD PTELTD)

Dear F****919K, your ART result is POSITIVE for the test performed on 27-Jun (Sun) 23:15 PM.
You may have COVID-19 infection and require a PCR test. Please go to the nearest QTC or SASH GP clinic (https://flu.gowhere.gov.sg) for a confirmatory PCR. After your PCR test, please self-isolate till results are out.
Result Link:
(https://checker-staging.c ... .gov.sg/?serial_no=4c8c6 ... -46d3-af49-6ef900a7596d ...
This result is uploaded by (BULKHEAD PTELTD)

Dear F****514U, your ART result is INVALID for the test performed on 27-Jun (Sun) 23:15 PM. You will be required to do another ART.
If this is your 2nd INVALID result, you may have COVID-19 infection and require a PCR test. Please go to the nearest QTC or SASH GP clinic (https://flu.gowhere.gov.sg) for a confirmatory PCR. After your PCR test, please self-isolate till results are out.
Result Link:
(https://checker-staging. ... .gov.sg/?serial_no=adc55 ... -4787-a58c-ec403ad0d0d ...
This result is uploaded by (BULKHEAD PTELTD)

MINISTRY OF HEALTH SINGAPORE
fde333b3-1257-4385-ad72-be0532f397b

COVID-19 Test Result Notice (ART)
Antigen Rapid Test

This can be used for entry into events and permitted enterprises.

Dear S2147286G

You're Okay!
NEGATIVE

Results updated at:
Tue Apr 13 2021 14:58:39 GMT+0800 (Singapore Standard Time)

This certificate will expire after:
Wed Apr 14 2021 14:58:39 GMT+0800 (Singapore Standard Time)

Show Serial QR

COVID-19 Test Result Notice (ART)
Antigen Rapid Test

For patients with respiratory infection, it is a legal requirement to stay home until you receive your PCR results.
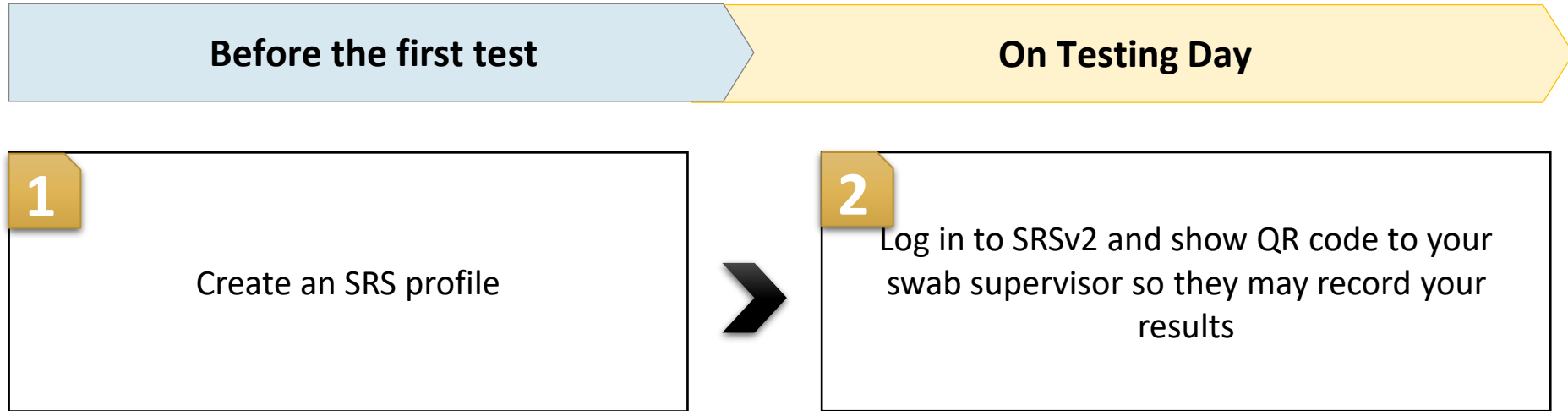
Dear F1928289U

You need a retest.
POSITIVE

COVID-19 Test Result Notice (ART)
Antigen Rapid Test

For patients with respiratory infection, it is a legal requirement to stay home until you receive your PCR results.

Dear F6689514U

You need a retest.
INVALID

Employees/
Workers

Overview of Workflow

Before the first test	On Testing Day

1

Create an SRS profile

2

Log in to SRSv2 and show QR code to your swab supervisor so they may record your results

1 Create an SRS profile

Supervisors and Employees will need to create a profile on SRS

📱 Use mobile phone and Chrome/Safari

First Time Login

1. Access site at http://go.gov.sg/srs-profile **(this link is only for profile creation)**

2. Key in your ID Type, ID Number and Mobile Number. Click **Send OTP**.

3. A 5-digit One-Time-Pin will be sent to your mobile number. Key in the One-Time-Pin and click **Verify**.

   Note: Your ID and mobile number will be your login information the next time you enter the portal.

COVID-19 SELF TESTING PORTAL

ID Type

NRIC ⌄

ID

S1234567U

Mobile Number
Enter mobile number to receeive an OTP code for login

91234567 | SEND OTP

✓ OTP sent to 91234567

OTP

89372

VERIFY

Fill in all necessary information to create your profile

4. You will be required to profile your personal details the **first time** you enter the portal.
5. Fill in all details and click on the consent checkbox or message to consent HPB's use of personal data. Then click **Update.**

Your Profile ☰

Full Name *

ID Type *

NRIC

ID Number *

S1234567U

Country of Issue *

SINGAPORE

Date of Birth *

📅

Gender *

○ MALE ○ FEMALE

Mobile Number *

91234567

Nationality *

SINGAPOREAN ⌄

Postal Code *

Block/Street Name *

Building/ House Name (if applicable)

Unit Number (if applicable)

\# —

☑ I consent to allow the Health Promotion Board to use my personal data as detailed in the **Privacy Statement**

UPDATE

These fields are your login ID, and hence cannot be edited.

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Show this QR code to your Swab Supervisors during your FET

📱 Use mobile phone and Chrome/Safari

6. Your personalised QR code will be generated. It will be displayed below the update button.
   - Please show this to the swab supervisor during your FET test day, so they may help you upload your test results.
   - If you do not have mobile data, you may wish to save a copy of the QR code onto your mobile phone. Do not share your QR code with anyone else except for FET testing.

UPDATE
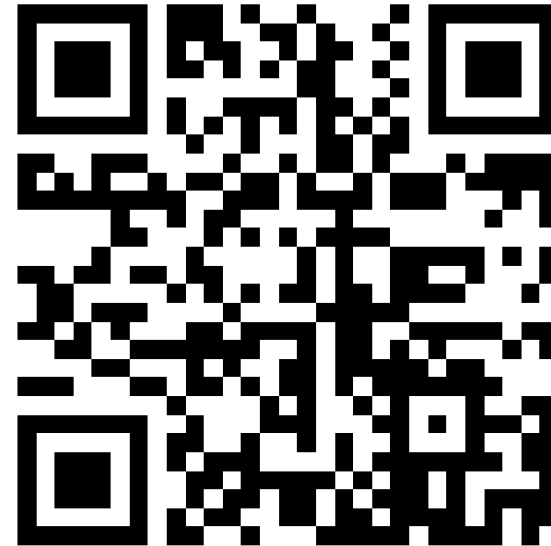
Show this QR Code to identify yourself for Covid-19 Testing

2 Log in to SRS and show QR code to your swab supervisor

For subsequent logins, key in the NRIC and mobile number previously registered with

Use mobile phone and Chrome/Safari

2nd Login onwards

1. Access site at http://go.gov.sg/srs-profile

2. Key in your ID Type, ID Number and Mobile Number (same as what you have keyed previously). Click **Send OTP**.

3. A 5-digit One-Time-Pin will be sent to your mobile number. Key in the One-Time-Pin and click **Verify**.

COVID-19 SELF TESTING PORTAL

ID Type

NRIC

ID

S1234567U

Mobile Number
Enter mobile number to receieve an OTP code for login

91234567   SEND OTP

✓ OTP sent to 91234567

OTP

89372

VERIFY

After verifying the SMS OTP
you can access your QR code

Use mobile phone and Chrome/Safari

4. Scroll to the bottom of your profile page to view your personalized QR code.
   • Show the QR code to your Swab Supervisor after you have completed your FET test

Your Profile ≡

These fields have been filled prior.

If there are changes in your details , please update the field and press **update.**

Full Name *

John Lee

ID Type *

NRIC

ID Number *

S1234567U

Country of Issue *

SINGAPORE

Date of Birth *

22/6/1970 📅

Gender *

✓MALE ○FEMALE

Mobile Number *

91234567

Nationality *

SINGAPOREAN ⌄

Postal Code *

123456

Block/Street Name *

Blk 123, Lala Street

Building/ House Name (if applicable)
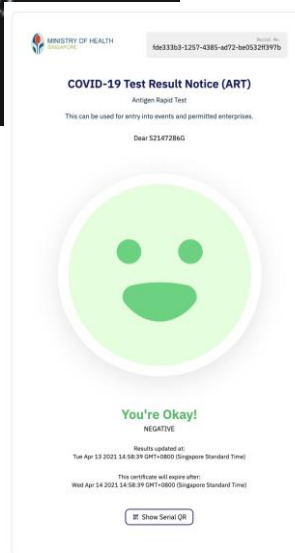
Unit Number (if applicable)

02 - 17

UPDATE

Show this QR Code to identify yourself for Covid-19 Testing

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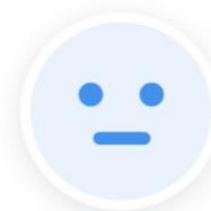# You will receive an SMS once your results have been successfully uploaded by your Swab Supervisor

Sample Messages:

Dear F****289U, your ART result is NEGATIVE for the test performed on 27-Jun (Sun) 23:15 PM.
Result Link:
(https://checker-staging.covid-ops.gov.sg/?serial_no=7ebd241c-0edd-401a-8d6b-07429a7629d0)
This result is uploaded by (BULKHEAD PTELTD)

Dear F****919K, your ART result is POSITIVE for the test performed on 27-Jun (Sun) 23:15 PM.
You may have COVID-19 infection and require a PCR test. Please go to the nearest QTC or SASH GP clinic (https://flu.gowhere.gov.sg) for a confirmatory PCR. After your PCR test, please self-isolate till results are out.
Result Link:
(https://checker-staging.covid-ops.gov.sg/?serial_no=4c8c6-46d3-af49-6ef900a7596d
This result is uploaded by (BULKHEAD PTELTD)

Dear F****514U, your ART result is INVALID for the test performed on 27-Jun (Sun) 23:15 PM. You will be required to do another ART.
If this is your 2nd INVALID result, you may have COVID-19 infection and require a PCR test. Please go to the nearest QTC or SASH GP clinic (https://flu.gowhere.gov.sg) for a confirmatory PCR. After your PCR test, please self-isolate till results are out.
Result Link:
(https://checker-staging.gov.sg/?serial_no=adc55-4787-a58c-ec403ad0d0d
This result is uploaded by (BULKHEAD PTELTD)

Support Channels for CoyHR

Support Channels for Employers

General Enquiries: How to use ART kit, how to upload results, advice on what MOP should do if results is AG+, ESSS workflows, Swab preparation, disposal management, ART kit orders (replenishment) **Basic SRS troubleshooting**: SRS Navigation, Uploading of ART result, Did not receive OTP, Password reset, Company HR Bulk Uploading Issues	**Training Enquiries**	**Sector Leads support for companies** Verification of staff details (Names, mobile, ID, Email address) Whether MOP can opt for ESSS or QTC testing model Eligibility/ exemption from mandatory swab tests & Funding Change of QTC appointments, ESSS training Collection & replenishment/ quantity of ART kits, consolidate lost/ damage ART kits for replacements. Access denied, accounts blocked. SRS: Onboarding process, amendment of staff details in SRS, Creation of SRS account
FET Hotline 6876 5830/ AskSRS@hpb.gov.sg Operating Hours: Mon to Fri 8 AM to 5 PM (Closed on Sat, Sun and PHs)	**HMI Hotline 6253 3818** Operating Hours: Mon to Fr: 8.30am to 6pm (Closed on Sat, Sun and PHs)	**See below table**

Use Cases	Sector Lead	Hotline	Email
F&B	ESG (malls, restaurants, & cafes, MOM workplace canteens, JTC industrial estates, foodcourt in hospital premises, HDB complexes)	6898 1800	enquiry@enterprisesg.gov.sg
	SFA (Coffee shops/ Food Courts)	NIL	SFA_FET@sfa.gov.sg
	NEA (hawker centres)	62255632	https://www.nea.gov.sg/corporate-functions/feedback Indicate "ART Enquiry" in email
Hotel/ Svc Apt/ Hostels (F&B, Spa, Housekeeping)	STB (Hotels)	NIL	hotelfet@stb.gov.sg
	URA (Backpacker hostels & Svc Apts)	NIL	URA_SDMO_CLE@ura.gov.sg
Gym & Fitness Studios	SportSG (ActiveSG Staff, Gyms/Studios, SSIC Companies)	NIL	SportandFitness@sport.gov.sg Sport_coaching@sport.gov.sg
Education Sector	MOE (Canteen Vendors /Teachers in Mask-off Settings / Cleaners in High-risk Settings *includes contracted cleaners)	9836 2360	moe_hqcc@moe.gov.sg
	MCCY/ NAC (Wind instrumt, vocal coaches)	6346 9400	NAC_Feedback@nac.gov.sg
Disinfection Workers	NEA (disinfection companies cleaners)	62255632	https://www.nea.gov.sg/corporate-functions/feedback Indicate "ART Enquiry" in email
Personal Care	MHA (Massage Establishments)	6557 3461	SPF_PLRD_GLD@spf.gov.sg
	HDB & ESG (Neighbourhood shops, heartland)	6898 1800	enquiry@enterprisesg.gov.sg plgmail@mailbox.hdb.gov.sg

END