

**SAFE MANAGEMENT PLANS (SMPs)
PILOT FOR INCREASED LIMIT FOR WORSHIP SERVICES**

Name of Religious Organisation	
Unique Entity Number	
Name of Point of Contact / Safe Management Officer	
Contact number	
Email	

Instructions

Only participating ROs – as listed in MCCY’s Press Release dated 3 Aug 2020, “Pilot to Increase Limit for Worship Services” are required to submit the SMPs.

Before you commence with the pilot for an increase in worship limits, you must complete the form below and submit to cpro@mccy.gov.sg **3 days prior** to resuming services for up to 100 persons at any one time.

S/n	Measures to Safely Accommodate Increased Worship Limits	Plans
1	<p>Additional Safe Management Measures for Religious Organisations (ROs)</p> <p>a. For Churches, Mosques, Gurdwaras ROs must establish two zones, each accommodating up to 50 worshippers.</p> <p>Each zone can be created through:</p> <ul style="list-style-type: none"> • A physical solid partition (at least 1.8m high if not floor to ceiling, from wall to wall), <u>or</u> • Have at least 3m physical spacing and a physical barrier completely separating one zone from another. 	<p>Attach plan of worship area (illustration, image) including capacity, implementation of zones <where applicable>, with the relevant distance marked out and flow management of worshippers on-site.</p>

	<p>ROs must ensure:</p> <ul style="list-style-type: none"> • Worshippers observe 1 metre safe distance between others if they are worshipping individually. • Worshippers may also worship in groups of no more than 5 persons, with 1 metre safe distancing between groups. <p>b. For Buddhist, Taoist and Hindu Temples</p> <p>ROs must ensure the following:</p> <ul style="list-style-type: none"> • No crowding or bunching of devotees, no mingling between groups • Worshippers have to observe 1 metre safe distance between others if they are worshipping individually. • Worshippers may also worship in groups of no more than 5 persons, with 1 metre safe distancing between groups. 	
2	<p>Enforcement to Prevent Mixing</p> <p>All ROs may deploy ushers or security personnel at the entrances and exits of each zone or hall to prevent persons from crossing zones or mingling.</p> <p>Staff, ushers or security personnel on the same shift should maintain 1m distance from one another, wear masks at all times and should not mix across zones or shifts.</p>	<p>Attach plan (illustration/image) of positions of ushers or security personnel.</p>
3	<p>Zone layout – <u>for Churches, Mosques and Gurdwaras only</u></p> <p>Ingress and egress</p> <ul style="list-style-type: none"> • The premises must either have separate ingress / egress for each zone / prayer hall, <u>or</u> • Staggered entrance / exit timings so that cohorts do not meet each other. 	<p>Attach plan (illustration/image) of zone with ingress and egress.</p>

4	<p>Management of shared common areas RO to wipe down common surfaces after each use whenever possible.</p> <p>Restrooms <i>As a best practice</i>, ROs should designate specific restrooms to specific zones. If not practicable, ROs may introduce staggered restroom visits for different zones during planned intermissions or limit restroom occupancy and deploy staff to ensure no talking/ mixing during restroom visits, and persons are to return to original zones thereafter.</p>	<input type="checkbox"/> Completed
5	<p>Compliance to Prevailing SMMs for Worship Services <i>(Per Phase 2 Safe Management Plan)</i></p> <ul style="list-style-type: none"> a) Keep worship services to as short a duration as possible. Worshippers should leave immediately after performing their worship. b) Ensure no reception or mingling between worshippers, before, during or after each worship service. c) All persons present must wear a face mask at all times d) Persons involved in the conduct of the worship service may wear a face shield in lieu of a face mask, when performing their speaking duties and must be at least 1 metre away from any other individual. e) No sharing of prayer and other common items (e.g. holy books, passing of offertory baskets, prayer mats). Worshippers are to bring along their personal prayer items instead, where required. f) Where possible, open doors and windows to naturally ventilate the space after use. 	<input type="checkbox"/> Completed
Submitted by		Name and Designation
Date submitted		Click or tap to enter a date.